



Realtors Tax Deduction Worksheet

Due to the overwhelming response to last month's Realtor "tax tip" article, Daszkal Bolton LLP has created this Realtors' Tax Deduction Worksheet to assist our clients in becoming more organized for taking advantage of tax deductible business expenses. Remember, in order for an expense to be deductible, it must be considered an "ordinary and necessary" business expense. You may include other applicable expenses, but they must be directly related to the operation of your real estate business. Do not include expenses which are reimbursable, for which you have been reimbursed, or expect to be reimbursed. If you have any questions or need specific advice on a particular Real Estate issue, please contact **Jeff Bolton, CPA** at **561-367-1040**.

Supplies & Expenses		Professional Fees & Dues		Telephone Expenses	
Advertising, Signs, Flag & Banners	\$	Association Dues	\$	Cellular Calls	\$
Appraisal Fees	\$	License	\$	Fax Transmissions	\$
Attorney Fees	\$	Chamber of Commerce	\$	Paging Service	\$
Bank Charges	\$	Realty Board	\$	Other:	\$
Business Meals (100% of expense)	\$	Other:	\$	Notes:	
Business Cards	\$	Notes:			
Clerical Service	\$	Out-of-Town Travel		Auto Travel	
Computer Software	\$	Airfare	\$	Continuing Education (mi)	\$
Computer Supplies	\$	Public Transportation	\$	Escrow & Loan Office (mi)	\$
Courier Service	\$	Car Rental	\$	Out-of-Town Business Trips (mi)	\$
Entertainment (100% of expense)	\$	Lodging	\$	Client Meetings (mi)	\$
Equipment Repair	\$	Meals	\$	Showing Properties (mi)	\$
FAX Supplies	\$	Parking	\$	Parking Fees (\$)	\$
Gifts & Flowers	\$	Taxi	\$	Tolls (\$)	\$
Greeting Cards	\$	Telephone Calls	\$	Other:	\$
Legal & Professional Services	\$	Other:	\$	Notes:	
Lockboxes, Keys & Locksmith	\$	Notes:			
Map Book	\$	Continuing Education		Equipment Purchases	
Multiple Listing Service	\$	Correspondence Course Fees	\$	Calculator	\$
Office Expenses	\$	Course Registration	\$	Copy Machine	\$
Open House Expenses	\$	Materials & Supplies	\$	Fax Machine	\$
Photocopy Expenses	\$	Photocopy Expenses	\$	Pager	\$
Postage	\$	Reference Materials	\$	Telephone	\$
Rent	\$	Seminar Fees	\$	Computer Equipment	\$
Repairs to Sell Listed Property	\$	Text Books	\$	Camera	\$
Shipping	\$	Other:	\$	Recorder	\$
Stationary	\$	Notes:		Other:	\$
Other:	\$			Notes:	
Notes:					